



5 Vaughn Drive • Princeton, New Jersey 08540
phone 609-987-0880 • fax 609-987-0850 • www.nj.gov/njeda

November 18, 2025

John Riley
tristateoffice18954@gmail.com

Re: OPRA request received November 13, 2025

Dear Mr. Riley:

The New Jersey Educational Facilities Authority ("NJEDA" or the "Authority") received your Open Public Records Act ("OPRA") request on November 13, 2025. The official Records Custodian, Jamie O'Donnell, also received your OPRA request on November 13, 2025. As such, the seven (7) business day deadline to respond to your request is November 24, 2025. This response to your request is being provided to you on the 3rd business day after the custodian's receipt of said request.

Your OPRA request sought access to the following:

"Records for the 2025 tax year concerning your mailroom equipment lease or purchase order. Please provide a most recent copy of the lease and/or purchase order that shows the type of mailing equipment (i.e. postage meter, folder inserter, address printer), monthly/quarterly payment, and date of the signed agreement."

The Authority rents a mail machine from Quadient, Inc. under State Contract. The attached purchase order was issued to initiate the contract in 2024. The Authority continues to be billed monthly for machine rental and any supplies necessary. A copy of the most recent monthly invoice is attached. The invoice was redacted to exclude personally identifiable tax information and account information. These documents are being transmitted to you via email, as per your request.

This response does not waive or limit any other rights afforded this Authority under OPRA, which are all expressly reserved. Pursuant to N.J.S.A. 47:1A-5(b), the cost associated with this request is \$0.00. If you have any further questions please contact Jamie O'Donnell, Custodian of Records, New Jersey Educational Facilities Authority at jamie.odonnell@njeda.nj.gov.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the NJEDA to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,

Jamie O'Donnell
Records Custodian



New Jersey Educational Facilities Authority
103 College Road East, 2nd Floor
Princeton, NJ 08540-6612

Phone: (609) 987-0880

Purchase Order

20240117

TO

Quadient Inc.

478 Wheelers Farm Rd

Milford, CT 06461

Attn: Tom Maier email: T.Maier@quadient.com

Phone (732) 768-4039

DATE

1/7/2024

SHIP TO


N.J. Educational Facilities Authority

103 College Road East, 2nd Floor

Princeton, NJ 08540

PHONE (732) 788-4655						
PREPARED BY	WHEN SHIP	SHIP VIA	FOB POINT	TERMS		
G. Vencius	ASAP		Destination	Net 30		
QTY ORDERED	QTY RCVD	STOCK NO / DESCRIPTION			UNIT PRICE	TOTAL
1		IX1R10AF - 12 month mail machine rental @ \$23.96 per mo			\$23.96	\$287.52
		Part #ICMFP-1 Power line conditioner			\$68.00	\$68.00
		Part #PT1N - Postage meter sheets for oversize envelopes/			\$17.10	\$17.10
		Includes service or replacement as necessary				
		S&H Included				
		NJ State Contract A41267				
TOTAL						\$372.62

1. Please send 1 copies of your invoice.
2. Order is to be entered in accordance with prices, delivery and specifications shown above.
3. Notify us immediately if you are unable to ship as specified.


AUTHORIZED BY



NEW JERSEY EDUCATIONAL FACILITI
55195412-876092
5 Vaughn Dr Ste 300
PRINCETON, NJ 08540-6313

NEW JERSEY EDUCATIONAL FACILITIES AUTHORITY
Attention: Accounts Payable
5 Vaughn Dr Ste 300
Princeton NJ 08540-6313

Office Number: 2850

Due Date	Billing Period	Order/Contract No.	Invoice Date	Invoice No.	Page
28-OCT-2025	28-OCT-25 - 27-JAN-26	1154693	28-SEP-2025	62268974	1
Duns No.	Federal ID Number	Postage Account Number	Payment Terms	PO/ERA #	
080708241			30 NET	20240117	

#	Item #	Serial #	Description	Unit Price	Qty	Amount	Tax
1	EQUIPMENT RENTAL	VA2323210 371	IX1R10A5 IX-1 10A5 Rental Mailing Sys IX1RB IX-1 Mailing Sys Rental Base IX1A5 IX1 - 5 Accounts IX1RAI IX1 All Inclusive Rental Mtr	71.88	1	71.88	
2	ISSP10	33220906	332 iX-1-Commercial Meter Online Rate Maintenance SP-10				
3	ISSPIX1		Online Advantage - SP IX1				
4	ISPF8		neoFunds BasicPLUS for POC				

Customer Reference Number:	TOTAL AMOUNT DUE	\$71.88
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For billing inquiries please contact us at 1.800.636.7678. For service requests or to place a supply order please contact your local representative Quadient NEW JERSEY 1.800.479.2208

Payment Stub

To ensure proper credit to your account, please write your customer number and invoice number on your check. Please detach and return this portion with your payment.

Make checks payable to remit address:

Quadient, Inc.
Dept 3689
PO Box 123689
DALLAS, TX 75312-3689

To pay your invoice, manage your postage and more, visit us at www.myquadient.com.

Invoice No. 62268974	Amount Due \$71.88	Amount Paid
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Customer No. 55195412-876091
Customer Name: NEW JERSEY EDUCATIONAL FACILITIES AUTHORITY

1 55195412 62268974 000007188 6